

KINGSTONE & THRUXTON GROUP PARISH COUNCIL

Minutes of the meeting of Kingstone and Thrupton Group Parish Council held on Wednesday 4th February 2026 at 7.00pm at Kingstone Village Hall, Green Lane, Kingstone, Hereford.

Present: Cllr. Colin Pugh (Chairman), Cllr. Colin Warrillow (Vice Chairman), Cllr. David Bailey, Cllr. Leah Dunsmuir, Cllr. Rachael Fitton, Cllr. Neil Howard, Cllr. Colin Knight, Cllr. Denise Lloyd, Cllr. Paula Rawbone, Cllr. David Rea, Cllr. Christina Richards

In attendance: Lisa Lewis (Parish Clerk), Aiden and Rebecca Baldwin (Sports Association), Paul Neate (Footpaths Officer) and Richard Thomas (Ward Councillor), two members of the public

1. Apologies

None received.

Absent: Cllr Lexi Richards-Powell – six consecutive meetings missed, therefore member disqualified.

2. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members were reminded to declare any interests.

- i) Declarations from Members
Agenda Item 6.5 – Cllr. Paula Rawbone as a member of the Village Hall Committee.
Agenda Item 9 – Cllr. Colin Knight and Cllr. Leah Dunsmuir both as members of the Sports Association.
- ii) Declarations from Officers
None declared.

3. Minutes of Previous Meeting

It was resolved that the minutes of the meeting held on Wednesday 3rd December 2025 be approved as a correct record and were signed by the Chairman.

4. Public Participation

Wendy Knudsen informed the Parish Council that the Automatic Dispenser Project had raised all the required funds and the machine had been ordered. She wished to thank the parish council along with other local parish councils for their support and the entire community for the generous donations.



5. Reports

5.1 Clerk's Report & Correspondence

BBLP weekly updates circulated.

Further email received from a resident at Coldstone Common regarding the ditch and culvert that has previously been discussed. They remain very concerned about flooding. The residents are happy to be part of the Flood Plan if it goes ahead.

Email from Herefordshire Council detailing Public Footpath Officer Training - information sent to Paul.

Email from Herefordshire Council regarding the preferred provider of the public realm contract circulated. Police Newsletters received and circulated.

Updates:-

The clerk has taken receipt of 85 aquasacs and an emergency supply kit and bag (following the expression of interest). To be noted and storage/distribution considered under item 8.5.

The council has successfully secured a defibrillator from the British Heart Foundation Community Fund for Thruxton. Item 8.7. Unfortunately, the grant request for an additional Kingstone defibrillator was unsuccessful.

The Parish Council have successfully secured a Public Rights of Way Grant to complete works to the Public Rights of Way network. However, works must be completed by 31st March 2026.

Application for 8 Sakura Cherry Trees submitted on 15/12/2025 to be planted on the Sports Field.

Planning Decisions – FOR INFORMATION ONLY

P252716 - Brookfield House Thruxton Hereford Herefordshire HR2 9BB. Demolition of conservatory and replacement extension. Off white render to all elevations including extension - Determination **Made (Approved with Conditions)**

P253246 - 42 Whitehouse Drive Kingstone Hereford Herefordshire HR2 9ER. Two storey extension and internal alterations (part retrospective). **Determination Made (Approved with Conditions)**

P250166 - Exchequer Court Thruxton Hereford. Application for approval of details reserved by conditions 2 7 9 & 10 attached to planning permission 240776 - PP - Approval of details reserved by condition. **Determination Made (Split Decision)**

5.2 Verbal Reports

(5.2.1) Local Policing: Not present.

(5.2.2) Ward Councillor: Reported on the following - Funding Shortfall from Central Government. Interviews for a replacement CEO had taken place, no candidates were appointed. He attended a site visit with the lengthsman to look at various areas with issues. A site visit with BT is being arranged. All highways administration is going back under the control of Herefordshire Council.



Ofsted report confirmed Children's Services are now rated as good.

Agenda Order changed by chairman.

(5.2.4) Sports Association: Noted that Cllr. Leah Dunsmuir had joined the Committee. A summer event, 'Kingstone Funfest' is being arranged. School PTA will be involved and Cllrs. were invited to join a meeting at The Bullring Inn on Monday 16th February 2026 at 7pm.

(5.2.3) Village Hall: It was a very busy Christmas. There are lots of bookings and fundraising for hall improvements is ongoing.

(5.2.5) Bike Track: Nothing to report.

(5.2.6) Allotments: Nothing to report.

(5.2.7) Kingstone Food Share: The last food share was attended by over 30 people including children.

(5.2.8) Litter Picking: 8 bags were collected by 10 people in January and a further 8 bags were collected by 13 adults and 3 children in February. Next litter pick takes place on Sunday 1st March 2026.

6. Financial Reports and Policy

6.1 Payments: It was resolved to approve all payments listed for February and those made under delegated authority for January. See appendix 1. All invoices signed by signatories at the end of the meeting.

6.2 Bank balances and reconciliations the bank balances for the end of January were noted and bank statements were signed by signatories. See appendix 2.

6.3 Current Spend against budget the current spend against budget was noted and deemed acceptable. See separate report on website.

6.4 Purchase of a Fire Safe Cabinet it was resolved that a cabinet is required. Clerk to obtain prices for approval at the next meeting.

7:25pm Cllr. Paula Rawbone left the meeting due to her noted interest in the following item.

6.5 To consider financial contribution towards the Hall insurance it was noted that the council previously agreed to provide a donation to the village hall and that £500 was paid in May 2025 to include the costs of Hall Insurance. It was resolved by a unanimous vote not to provide the contribution, clerk to advise the Hall Committee.

7:29pm Cllr. Rawbone returned to the meeting.

The chairman noted that a report had been missed from item 5.1 Clerk's Report and allowed Cllrs. Neil Howard and Christina Richards to update the meeting regarding the Charter Group. Current uptake on the Charter is only 34%. Parish Summit is scheduled for 3rd March 2026. NALC Parish Council award Scheme was mentioned and the clerk will forward links to the information.

7. Planning

7.1 Planning To consider planning applications submitted to Hereford Council:-

253592 - Kingstone Surgery, Kingstone, Hereford, Herefordshire HR2 9HN Planning Permission for Installation and operation of prescription medicine dispenser and associated works. It was resolved by a unanimous vote to support the application.



KS31 Footpath change of route – the comments submitted by the clerk under delegated authority in respect of the proposed changes to the KS31 footpath were noted and approved.

8. Highways & Environment

8.1 Lengthsman: Apologies were noted. The lengthsman had completed ditching works and will complete the minor scheme at Thruxton next. He will attend a site visit at BT with the Ward Cllr to look at the ditch and culvert.

8.2 Footpaths: The Footpath Officer advised that the self-propelled strimmer had been collected and tested. He will attend online training provided through Herefordshire Council. KS5 is still clear. He has done work around Cottons Meadow and the KS25. The chairman thanked Paul for his work.

8.3 Highway/Public Rights Of Way (PROW) Issues: Hedging along the C1221 appears to have been cut but is not complete. Clerk to report to Centric.

8.4 s.106 Update: The chairman advised that the Parish Council have had receipt of the final plans which have been reviewed by the clerk and chairman and comments on the plans have been made to Herefordshire Council. The next step will be for Herefordshire Council to go out to tender to establish costs.

8.5 Flood Planning: It was noted that the Aqua sacs and Emergency Bag provided by Herefordshire Council have been collected. It was resolved to place a notice on the website and social media to enable vulnerable residents to contact the clerk for a supply of Aquasacs. It was agreed with Cllr. Rawbone to store the supplies on top of the Parish Council filing cabinet in the hall.

8.6 Stone on the Triangle near the Church Not progressed, the vice-chairman requested the item is removed from the agenda.

8.7 Defibrillator at Thruxton It was noted that the parish council have successfully secured a unit and box from the British Heart Foundation Community Fund and it was resolved to delegate authority to the clerk to make the necessary arrangements for installation.

7:56pm Cllrs. Leah Dunsmuir and Colin Knight left the meeting following an interest recorded for the following item.

9. Kingstone Sports Association Request for support

It was resolved by a unanimous vote to support the Sports Association's application for Adverse Possession of Title Number HE26994 and instructed the clerk, in conjunction with the chairman to write a letter confirming the Parish Council's support.

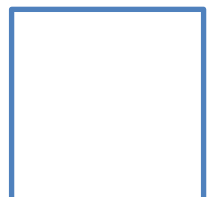
8:01pm Cllrs Dunsmuir and Knight returned to the meeting.

10. Training

It was resolved to approve the purchase of books necessary for the clerks training.

11. Village Christmas

It was noted that the Christmas event went well. The lighting was good. It was noted that the invoice



for the tree had not arrived. The vice-chairman thanked the Cllrs. involved for getting everything in place. It was noted that thanks should also be passed to the Lengthsman for his assistance in getting the tree erected and also the member of public that helped get the lights in place.

11. Items for Next Agenda

Bus Services in the village
Highway Maintenance

12. Date of Next Meeting

The next meeting will be held on Wednesday 4th March 2026 at 7.00pm in Kingstone Village Hall.

MEETING CLOSED AT 8:06PM.

Signed: (Chairman)

Date:

Appendix 1

Date: 28/01/2026

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Time: 11:25

Unity Current A/c

List of Payments made between 01/01/2026 and 28/02/2026

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|--------------------------------|------------------|--------------------|-----------------------|-------------------------------|
| 07/01/2026 | Lisa Lewis | BACS | 749.58 | | Salary - January |
| 04/02/2026 | Lisa Lewis | 04 | 755.50 | | Salary - February/mileage |
| 04/02/2026 | Kingstone Village Hall | BACS | 16.00 | | Foodshare Hall Hire December |
| 04/02/2026 | Kingstone Village Hall | BACS | 228.00 | | Hall Hire 2025 |
| 04/02/2026 | Country Flavours Ltd | BACS | 54.60 | | Eggs - Food share |
| 04/02/2026 | MJH Contracting | BACS | 2,236.90 | | Ditching Grant Work - January |
| 04/02/2026 | Society of Local Council Clerk | BACS | 26.45 | | Clerks' Manual 2023 |
| 04/02/2026 | Society of Local Council Clerk | BACS | 80.10 | | SLCC - CG4 Study Day BK224154 |
| 27/02/2026 | Nest Pension Contributions | DD | 61.72 | Pension - Feb | Nest Pension Contributions |
| Total Payments | | | 4,208.85 | | |

Appendix 2

Date: 06/01/2026

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Time: 09:09

Bank Reconciliation Statement as at 31/12/2025

User: LISA

for Cashbook 4 - Unity Savings A/c

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u> | <u>Balances</u> |
|--|-----------------------|-----------------------------|-----------------|
| Unity Savings Account | 31/12/2025 | | 48,810.55 |
| | | | 48,810.55 |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | 0.00 |
| | | | 48,810.55 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | 0.00 |
| | | | 48,810.55 |
| | | Balance per Cash Book is :- | 48,810.55 |
| | | Difference is :- | 0.00 |